

Coolhurst Lawn Tennis and Squash Rackets Club AGM 12 March 2019
Treasurer's Report

1 CLUB FUNDING

Indebtedness to members has decreased from £650k to £630k.

Loans are technically repayable at the behest of either party with a 3 month notice period. I have received confirmation in respect of £585k that such a request will not be made within the next 12 months.

We have not sought to further reduce indebtedness this year due to expenditure on the artificial grass courts floodlighting the bulk of which is due to be paid shortly (approx. £40k) and to have cash available for the conversion of the grass courts likely to take place within the next year to 18 months.

2 CLUB ACCOUNTS

The audited full statutory accounts and a summary of the income and expenditure account in a simplified condensed format are appended to this report.

I would draw your attention to the following:

- (a) Increase in Repairs and Maintenance - this was principally due to a requirement under the terms of our lease with St. Aloysius School, the freeholder, to undertake clearance work surrounding the path to Hurst Avenue.
- (b) Increase in Non-Recurring Maintenance and Renewals - Kitchen/Clubhouse - this was due to work carried out preparatory to the outsourcing of the club's catering function.
- (c) Depreciation - includes for the first year a charge in respect of the Artificial Clay Courts.

I can provide on request further details as appropriate.

3 MEMBER RESOLUTION on CLUB FINANCES

Messrs Wilks and Wolffe have requested information on the finances, along with a ten-year cash flow forecast, in the form of a resolution put to the AGM. I believe that my comments in 1 above answers what I regard as their primary point. The last sentence of 2 above (included in every Treasurer's report for the last 8 years) covers their second chief point. I have not prepared a 10 year cash flow forecast as I believe this would be meaningless.

The financial model of the club continues to ensure the facilities are well maintained and enhanced.

Bob Taylor

5 March 2019

**COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB**

REPORT OF THE DIRECTORS AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

**COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB**

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FOR THE YEAR ENDED 31 DECEMBER 2018**

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**COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB**

**COMPANY INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2018**

DIRECTORS:	R J H Taylor G F Barrett
SECRETARY:	Lion Corporate Services Limited
REGISTERED OFFICE:	5-9 Eden Street Kingston-upon-Thames Surrey KT1 1BQ
REGISTERED NUMBER:	07435660 (England and Wales)
AUDITORS:	Collards Chartered Accountants Registered Auditors 5-9 Eden Street Kingston-upon-Thames Surrey KT1 1BQ

**COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB**

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 DECEMBER 2018**

The directors present their report with the financial statements of the company for the year ended 31 December 2018.

DIRECTORS

The directors shown below have held office during the whole of the period from 1 January 2018 to the date of this report.

R J H Taylor
G F Barrett

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

AUDITORS

The auditors, Collards, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

R J Taylor

.....
R J H Taylor - Director

Date: 25 FEBRUARY 2019

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB**

Opinion

We have audited the financial statements of Coolhurst Lawn Tennis and Squash Rackets Club (the 'company') for the year ended 31 December 2018 which comprise the Income Statement, Balance Sheet, Cash Flow Statement and Notes to the Cash Flow Statement, Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2018 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The directors are responsible for the other information. The other information comprises the information in the Report of the Directors, but does not include the financial statements and our Report of the Auditors thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Directors has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB**

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Directors.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Directors.

Responsibilities of directors

As explained more fully in the Statement of Directors' Responsibilities set out on page two, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB**

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Jonathan Addison FCA (Senior Statutory Auditor)
for and on behalf of Collards
Chartered Accountants
Registered Auditors
5-9 Eden Street
Kingston-upon-Thames
Surrey
KT1 1BQ

Date: 25 FEBRUARY 2019

**COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB**

INCOME STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2018

	Notes	2018 £	2017 £
TURNOVER		723,790	677,645
Cost of sales		<u>156,447</u>	<u>150,231</u>
GROSS SURPLUS		567,343	527,414
Administrative expenses		<u>483,521</u>	<u>418,387</u>
OPERATING SURPLUS	4	83,822	109,027
Interest receivable and similar income		<u>310</u>	<u>196</u>
		84,132	109,223
Interest payable and similar expenses		<u>25,817</u>	<u>24,752</u>
SURPLUS BEFORE TAXATION		58,315	84,471
Tax on surplus		<u>-</u>	<u>-</u>
SURPLUS FOR THE FINANCIAL YEAR		<u>58,315</u>	<u>84,471</u>

The notes form part of these financial statements

**COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB (REGISTERED NUMBER: 07435660)**

**BALANCE SHEET
31 DECEMBER 2018**

		2018		2017	
Notes	£	£	£	£	£
FIXED ASSETS					
Tangible assets	5		1,131,157		1,151,313
Investments	6		3,490		3,490
			1,134,647		1,154,803
CURRENT ASSETS					
Stocks		8,225		12,230	
Debtors	7	2,500		9,473	
Cash at bank and in hand		148,626		62,179	
		159,351		83,882	
CREDITORS					
Amounts falling due within one year	8	243,692		239,754	
NET CURRENT LIABILITIES			(84,341)		(155,872)
TOTAL ASSETS LESS CURRENT LIABILITIES			1,050,306		998,931
CREDITORS					
Amounts falling due after more than one year	9		591,210		598,150
NET ASSETS			459,096		400,781
RESERVES					
Income and expenditure account			459,096		400,781
MEMBERS' FUNDS			459,096		400,781

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 25 FEBRUARY 19 and were signed on its behalf by:

R J Taylor

.....
R J H Taylor - Director

The notes form part of these financial statements

**COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB**

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2018**

	Notes	2018 £	2017 £
Cash flows from operating activities			
Cash generated from operations	1	137,951	99,800
Interest paid		<u>(25,817)</u>	<u>(24,752)</u>
Net cash from operating activities		<u>112,134</u>	<u>75,048</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(5,997)	(122,538)
Interest received		<u>310</u>	<u>196</u>
Net cash from investing activities		<u>(5,687)</u>	<u>(122,342)</u>
Cash flows from financing activities			
New loans in year		-	100,000
Loan repayments in year		<u>(20,000)</u>	<u>(45,000)</u>
Net cash from financing activities		<u>(20,000)</u>	<u>55,000</u>
		<hr/>	<hr/>
Increase in cash and cash equivalents		86,447	7,706
Cash and cash equivalents at beginning of year	2	<u>62,179</u>	<u>54,473</u>
Cash and cash equivalents at end of year	2	<u>148,626</u>	<u>62,179</u>

The notes form part of these financial statements

**COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB**

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2018**

1. RECONCILIATION OF SURPLUS BEFORE TAXATION TO CASH GENERATED FROM OPERATIONS

	2018	2017
	£	£
Surplus before taxation	58,315	84,471
Depreciation charges	26,153	13,900
Finance costs	25,817	24,752
Finance income	(310)	(196)
	109,975	122,927
Decrease/(increase) in stocks	4,005	(1,561)
Decrease/(increase) in trade and other debtors	6,973	(6,973)
Increase/(decrease) in trade and other creditors	16,998	(14,593)
Cash generated from operations	<u>137,951</u>	<u>99,800</u>

2. CASH AND CASH EQUIVALENTS

The amounts disclosed on the Cash Flow Statement in respect of cash and cash equivalents are in respect of these Balance Sheet amounts:

Year ended 31 December 2018

	31.12.18	1.1.18
	£	£
Cash and cash equivalents	<u>148,626</u>	<u>62,179</u>

Year ended 31 December 2017

	31.12.17	1.1.17
	£	£
Cash and cash equivalents	<u>62,179</u>	<u>54,473</u>

The notes form part of these financial statements

**COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

1. STATUTORY INFORMATION

Coolhurst Lawn Tennis and Squash Rackets Club is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover represents Club income arising from subscriptions, other membership income and bar receipts. These are stated exclusive of VAT.

Subscription income is accounted for on the accruals basis, so that the income reflected in the income and expenditure account is time apportioned to the year to which the subscriptions relate.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Tennis courts - 10% on cost

The policy is to depreciate improvements to leasehold premises over the useful life of the assets, after taking into account residual values. Since, however, the club intends to maintain these improvements, the useful life is considered to be as long as the club is in existence. No depreciation charge is therefore required.

Future upkeep costs will be charged in the accounts when incurred. The directors are of the opinion that the market value of the club's fixed assets is in excess of the book value, but in the absence of a professional valuation this excess cannot be quantified.

Renewals

Asset renewals are written off in the year of expenditure when the amounts involved are immaterial.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

3. EMPLOYEES AND DIRECTORS

The average number of employees during the year was 17 (2017 - 18).

4. OPERATING SURPLUS

The operating surplus is stated after charging:

	2018	2017
	£	£
Depreciation - owned assets	<u>26,153</u>	<u>13,900</u>

**COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2018**

5. TANGIBLE FIXED ASSETS

	Land and buildings £	Plant and machinery etc £	Totals £
COST			
At 1 January 2018	945,375	261,538	1,206,913
Additions	<u>-</u>	<u>5,997</u>	<u>5,997</u>
At 31 December 2018	<u>945,375</u>	<u>267,535</u>	<u>1,212,910</u>
DEPRECIATION			
At 1 January 2018	-	55,600	55,600
Charge for year	<u>-</u>	<u>26,153</u>	<u>26,153</u>
At 31 December 2018	<u>-</u>	<u>81,753</u>	<u>81,753</u>
NET BOOK VALUE			
At 31 December 2018	<u>945,375</u>	<u>185,782</u>	<u>1,131,157</u>
At 31 December 2017	<u>945,375</u>	<u>205,938</u>	<u>1,151,313</u>

6. FIXED ASSET INVESTMENTS

	Other investments £
COST	
At 1 January 2018 and 31 December 2018	<u>3,490</u>
NET BOOK VALUE	
At 31 December 2018	<u>3,490</u>
At 31 December 2017	<u>3,490</u>

The investment comprises a holding in Nuthurst Proprietary Ltd. Club members Peter Knight, Martin Hearn and Ivor Henderson jointly held, as trustees on behalf of the Club, 2,000 ordinary shares of £1 each and 1,490 5% preference ordinary shares of £1 each, representing 97% of the issued share capital of Nuthurst Proprietary Ltd.

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Other debtors	<u>2,500</u>	<u>9,473</u>

**COOLHURST LAWN TENNIS AND SQUASH RACKETS
CLUB**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2018**

8.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2018	2017
		£	£
	Trade creditors	20,574	12,423
	Taxation and social security	4,306	7,537
	Member loans	45,000	60,000
	Other creditors	<u>173,812</u>	<u>159,794</u>
		<u>243,692</u>	<u>239,754</u>
9.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	2018	2017
		£	£
	Member loans	585,000	590,000
	Other creditors	<u>6,210</u>	<u>8,150</u>
		<u>591,210</u>	<u>598,150</u>

Coolhurst Lawn Tennis and Squash Rackets Club

Income & Expenditure for the 12 months to 31 December 2018

	Notes	12 months to 31 Dec 18		12 months to 31 Dec 17	
		£ 000.0	£ 000.0	£ 000.0	£ 000.0
INCOME					
Tennis					
Subscriptions		216.7		195.6	
Court Fees		47.2		41.1	
Junior Program	(a)	<u>79.4</u>		<u>73.9</u>	
Total Tennis			343.3		310.6
Squash					
Subscriptions		88.0		84.1	
Court Fees		<u>39.8</u>		<u>38.5</u>	
Total Squash			127.8		122.6
Bar					
Income	2.7	139.8		2.6	138.1
Direct costs		<u>71.6</u>		<u>70.6</u>	
Gross margin	49%	68.2		49%	67.5
Wages	54%	<u>75.8</u>		<u>73.1</u>	
Net Bar (deficit)	(b)		(7.6)		(5.6)
Other					
Gym - net income		29.7		24.3	
Studio & Treatment Rooms		24.6		25.3	
Miscellaneous income	(c)	4.0		3.5	
			<u>58.3</u>		<u>53.1</u>
Total Income			521.8		480.7
EXPENDITURE					
Repairs and maintenance	(d)	128.0		94.9	
Management		76.5		75.5	
Administration		31.0		33.1	
Water Rates and Council Tax		8.2		7.6	
Insurance		11.9		11.0	
Gas and Electricity		35.1		29.9	
Telecoms		4.1		3.8	
Tennis	(e)	4.5		1.4	
Squash	(f)	14.9		18.9	
Booking system		12.2		9.9	
Bank charges and interest		26.6		25.6	
Other (stationery, prof fees, spec events)		15.0		19.2	
Depreciation		26.2		13.9	
Total Expenditure			<u>394.2</u>		<u>344.7</u>
Surplus before non recurring			127.6		136.0
Less: non recurring/discretionary	(g)		<u>(69.3)</u>		<u>(51.6)</u>
Net surplus			<u>58.3</u>		<u>84.4</u>

Coolhurst Lawn Tennis and Squash Rackets Club**Notes on Income and Expenditure for the 12 months to 31 December 2018**

(a) Junior Programme - separate analysis available

(b) Bar - separate analysis available

	2018 £ 000.0	2017 £ 000.0
<u>(c) Miscellaneous Income</u>		
Social Members Subscriptions	0.5	0.4
Visitor fees	3.1	2.0
Other	0.4	1.1
Total Miscellaneous Income	<u>4.0</u>	<u>3.5</u>
<u>(d) Repairs & Maintenance</u>		
Groundsman and materials purchased	44.2	26.1
Other contractors - balloon erection	5.5	7.2
Clubhouse - Cleaning Wages	25.0	30.3
Materials	3.4	3.4
TV channels subscriptions	3.4	2.3
Water coolers	2.3	3.4
Refuse/waste disposal	2.5	3.1
General Repairs - numerous items	41.7	19.1
Total Repairs & Maintenance	<u>128.0</u>	<u>94.9</u>
<u>(e) Expenditure - Tennis</u>		
Tournaments, match and coaching fees - (surplus)	(1.5)	(2.0)
Net Head Equipment Sales - (surplus)	(2.4)	(4.5)
Affiliation fees	1.5	1.5
Net Tennis Ball costs/(surplus)	1.0	0.9
St Aloysius rent	4.8	4.8
Other	1.0	0.7
Net Tennis expenditure	<u>4.4</u>	<u>1.4</u>
<u>(f) Expenditure - Squash</u>		
PSL Expenditure	19.0	16.1
PSL Income	(6.1)	(3.1)
Net Junior Programme expenditure	0.5	4.1
Net Adult coaching	3.0	2.6
Club nights - (income)	(6.3)	(6.7)
Match fees - (income)	(1.4)	(1.9)
Affiliation fees	4.8	6.3
Other	1.4	1.5
Net Squash expenditure	<u>14.9</u>	<u>18.9</u>
<u>(g) Non recurring and discretionary maintenance & renewals</u>		
Squash	9.0	11.7
Tennis	12.2	7.8
Clubhouse and kitchen	25.7	12.1
Studio, Gym and Grounds	2.8	4.1
Total non recurring and discretionary expenditure	<u>49.7</u>	<u>35.7</u>
Irrecoverable VAT written off	<u>19.6</u>	<u>15.9</u>
Total Non recurring including irrecoverable VAT	<u>69.3</u>	<u>51.6</u>